

## **Syllabus: Western Civilization**

### **Course Description**

The river of Western civilization runs deep with the events of the historic Christian faith. Students seeking a survey-style overview of Western civilization will quickly see that God has been at work through all of history—not just during the time period of the Bible. Starting from the Beginning, the course will quickly progress into ancient Greek and Roman times and work its way to the present. Homework will average 2 - 3 hours per week.

### **Attendance and Participation**

Both attendance and participation are vital parts of this course; therefore, students are required to attend class sessions and participate actively in discussions. Students are expected to view archives of any missed classes, and are responsible for obtaining any notes or assignments.

Students will be given quarterly grades for both participation and attendance:

- Fifteen percent of the final grade will be attributed to *relevant class participation*. This includes raising one's hand, commenting regularly via microphone/webcam, and using the chat box regularly to contribute to the academic conversation.
- Five percent of the final grade will be attributed to *class attendance*. Being present, being on time, and readiness for class are all factors to be considered in the class attendance grade. *Excused* absences will not detrimentally impact attendance grades.

Grading rubrics are located in the Course Documents folder in each course page.

### **Assignments & Exams**

Students are responsible for completing all reading and homework assignments prior to the next class meeting. These assignments are designed to help the student better understand important ideas, concepts and events, which will allow the student to make contributions in the class discussion. As part of the assignments, students will sometimes be required to write down their responses to response and critical thinking questions prior to class, in essay form. At times chapter questions will also be assigned from the reading. Students will take an exam for each unit of the textbook. Exams will consist of information contained in the textbook as well as the class lectures and discussions. Students will take a midterm exam at the end of the first semester and a final exam at the end of the school year. Each exam will be cumulative for each respective semester.

All exams should be taken in one sitting and proctored by an adult. Unless directed by the teacher, students are not permitted to use any helps, books, notes or the Internet on any portion of exams. All exams are due at 11:55 PM ET on the date shown. Specific instructions will be provided by the instructor.

## Evaluation

The final grade is determined on the following basis:

- |                                |     |
|--------------------------------|-----|
| ● Class Attendance             | 5%  |
| ● Relevant Class Participation | 15% |
| ● Homework                     | 20% |
| ● Writing Assignments          | 20% |
| ● Exams                        | 20% |
| ● Midterm/Final Assessment     | 20% |

## Grading Scale

The following grading scale will apply for all assignments and final grades.

100% – 90% = A; 89% - 80% = B; 79% - 70% = C; 69% - 60% = D; 59% - 50% = E; 49% - 40% = F. All grades are rounded to the nearest whole number.

## Late Work

If a student fails to submit any assessment by the due date, it is considered “late.”

- Assignments submitted 0-24 hours late will result in a 10 point reduction off earned grade.
- Assignments submitted 24-48 hours late will result in a 20 point reduction off earned grade.
- Assignments submitted 48-72 hours late will result in a 30 point reduction off earned grade.
- Assignments over 72 hours late will not be accepted and the student will receive a zero.
- Parent may request an extension from their child’s teacher *prior to the due date* or in the case of an emergency.

While we love grace and the opportunity to exercise it, we also desire to instill a sound sense of responsibility in our students, hence these expectations pertaining to late work.

## Exam/Test Retakes

Any student may retake a failed assessment (except quizzes), but can score no higher than 70% on the retake. Retakes must be submitted within one week of the returned, failed test. If the retake is not submitted within one week, the original failing grade will stand.

## Academic Dishonesty

Cheating on any assignment is considered academic dishonesty. This includes plagiarism in any form. Cheating will be dealt with in the following manner:

- If a student is caught cheating, he will receive a zero on the assignment and will be placed on academic probation for the remainder of the school year.

- If the same student is caught cheating again, he will likely be expelled.
- No refunds will be granted for students who are expelled due to cheating.
- A Disciplinary Action Form will be submitted by the student's teacher for any instance of academic dishonesty.

**Textbooks**

The books needed for the class can be purchased through Veritas Press. It is extremely important that the student has the correct version/edition of these materials.

Western Civilization (580034)

**Course Calendar**

See Course Assignment Sheet, located on course page, for class dates, breaks and all assignments and assessments. Class dates and breaks can also be found on the current academic year calendar.